



Market Vendor Application Packet

OVERVIEW

The event will be held once a month, ONCE a Month. Once you sign up and your application is approved, you'll receive a **confirmation email from JEMarketEvent@gmail.com**:

- Your **Vendor Application**
- Your **Event Waiver**

We will send you an email back with approval and link to invoice a week or more before the event date. Please review and complete the pay invoice promptly to secure your spot.

We're excited to have you join us!

Our Information: Jasline Del Toro and Elena Rodriguez are responsible for the monthly operations of the market and will be in full communication before during and after the event.

Phone: Elena / Jasline (please message) 786-970-4697

Email: JEmarketevent@gmail.com

Vendor Agreements

- Vendors must provide their own tent, tent weights 20lbs per leg, tables, chairs, etc.
- Vendors must NOT Smoke
- Vendors must cancel any assigned dates by the week before the market date. If you cancel after invoice is paid and haven't canceled you are still responsible for that week's invoice.
- If a vendor does not call or no shows or has repeated short-notice cancellations, they may be removed from the schedule.
- Trailer vendors will not detach their vehicles until the market manager (Elena/Jasline) has shown them to their space.
- NO profane items are to be sold at the market This is a family friendly market for all.
- Night Vendors Bring their own power source ie lights, power (small electric generator)

GENERAL GUIDELINES

1. Selection Criteria - Potential vendors are screened based on a number of criteria, including:

- Product Type - Whether the product/service falls within the market guidelines (described below).
- Product Quality – The style, construction and uniqueness of the product.
- Presentation – The display of the products on tables and throughout the booth.
- Vendor Style – The overall friendliness of the vendor.
- Booth Setup
 - Vendors need to have displays that are eye catching and thoughtfully designed.
 - For both appearance and safety reasons, we recommend use of a professional grade 10x10' tents with full internal frames (vs recreational tents that have only perimeter frames).
- Commercial Products – Our focus is on artisan products that are designed and created by the vendor.
 - We do not accept products that are commercially produced and/ or distributed.
- Product Lines – The Market management makes judgements about the appropriate number of vendors within a product category.
 - This assessment is based on the number of total available spaces, etc., and how many vendors are currently vending any one category of product.
 - We limit the number of similar products so that each vendor has the opportunity to be successful.
- Booth Size - The standard booth space is up to 10 feet wide and 10 feet deep.

PRODUCT TYPES -We are looking for.

Food Products - Food-related items are intended to be the core of the market experience.

- Product Types – There are 3 general categories of food products.
 - Ready-to-Eat Foods – e.g. sandwiches, omelets, BBQ, crepes, tamales, beverages, or smoothies.
 - Take-Home Foods – e.g. smoked fish, soup, bread, pies and cakes, salsa, granola, etc.
 - Specialty Foods & Condiment- e.g. gourmet oils, cheese, vinegar, herbs, olive salad, pasta, jams, etc.
- Vendors who sell ready-to-eat food will be favored if they also sell items that are packaged to take home.
- Unique products – We're interested in products that are unusual and not readily available in stores. This might reflect gourmet preparation, unusual flavors or ingredients, or ethnic recipes.
- Healthy Food - We have a strong preference for products that reflect healthy eating practices, e.g. healthy ingredients, freshly prepared, low or no sugar, baked vs. fried, etc.
- Licenses - Food vendors need to meet the requirements of applicable State regulatory agencies.
- Plants & Flowers
 - Product Types - Prospective plant vendors are evaluated based on the unique character of their plants, and how they are different than other plant vendors already at the market.
 - Grower Preference - Preference is given to growers versus resellers.

Crafts

- Product Priorities- The primary focus of the market is related to produce, food and plants. Crafts supplement these core products and provide color and variety to the market.
- We do not allow any political or religious products/vendors.
- Product Categories - Crafts are evaluated within a respective product type (e.g. pottery, clothing, jewelry, personal care products, yard art, etc.).
 - Homemade – We support crafts people and artisans at the market. As a result, crafts must be made by the vendor.
 - Resale – Items offered for re-sale or are commercially produced **are not acceptable**.
 - Food-Related - High quality and very unique items that are food related (e.g. cookbooks, kitchen utensils, table linens, aprons, etc.) may be considered, even if they are not made by the vendor.

Services

- Service Delivery - We will consider service vendors if the service is conducted at the market (e.g. face painting, massage, knife sharpening, etc.).

Cancelation Policy Once you've paid your invoice, your spot for that market day is locked in. If you need to cancel, just let us know before the one week mark to the market day, and we'll move you to the next month's event. If you cancel after the week before, you will lose the payment for that market date. Please note: **We do not offer refunds.**

Weather - If the weather calls for too much rain, wind or lightning, the event will be canceled the day before and you will be notified by email or text message, and you will be put on the roster for the next week or the next month's event.

Parking - **Please unload your car first before setting up your booth. Once you're done unloading, quickly move your vehicle to the designated parking area shown on the map you'll receive before market day. Thanks for helping us keep things running smoothly!**

FEES

- Amount - The Vendor fee is **\$35** per 10x10x space. There are 4 available spots for 1 single 6ft table **\$25** fee under Gazebo and Food Trucks are **\$60**. (Make sure to bring food permits/Licensing)
 - If your booth is larger than 10x10, you will be charged based on the number of 10x10 spaces you occupy.

LICENSES & TAXES

- Licenses – Vendors are responsible for obtaining any licenses applicable to their products. Please bring any licenses or permits needed for food sales.
- Sales Tax - Sales tax, where required by the State, is the responsibility of the seller.

The vendor will also fill out a waiver with the invoice that absolves JMarketEvent from any harm caused the day of the event.

Please fill out the vendor application and waiver with all the details about your business. Be sure to include a photo and your social media—this helps us determine if you qualify and if we have space available for your type of product or service.

Name: _____

Business Name: _____

Product Sold/Services: _____

Website or Social Media Handle: _____

Address: _____

Phone Number: _____

Email Address: _____

Thank you for your interest in joining JMarketEvent!

We're excited to learn more about your business and can't wait to bring creative, passionate vendors like you into our community.

Once your application is reviewed and approved, you'll receive a confirmation email and Invoice for payment. You will receive another email days before the day of the market with you space number and a review of all rules for the day of the market including parking locations, restrooms, and information tent location.

If you have any questions in the meantime, feel free to reach out to us at

Email: JMarketEvent@gmail.com and check us out online at **www.JMarketsEvents.com**

We appreciate your time—and look forward to working with you soon!

— The JMarketEvent Team



Market No-Fault Waiver Agreement

By participating in a JEMarketsEvents market or event, you acknowledge and agree to the following:

Assumption of Risk:

I understand and voluntarily assume all risks associated with participating in the market, including but not limited to: setup, breakdown, interaction with the public, weather-related conditions, and the transportation of goods and equipment.

No Liability:

I agree that JEMarketsEvents, its organizers, customer, staff, volunteers, and venue partners are not liable for any loss, theft, damage, or injury to myself, my team, my products, or my property before, during, or after the event.

Insurance Responsibility:

I understand that it is my sole responsibility to carry any desired insurance (including liability or property coverage) for myself and my business.

Compliance with Rules:

I agree to follow all market guidelines, including setup times, booth operations, health and safety regulations, and any directions provided by event organizers.

Indemnification:

I agree to indemnify and hold harmless JEMarketsEvents and associated parties from any claims, damages, or legal actions that may arise out of my participation in the market. By signing this waiver or completing event registration, you confirm your understanding and acceptance of these terms.

Name:

Signature:

Date:

Introducing the All-New Downtown Haines City Farmers Market! 🥕🌻
 We're thrilled to announce the launch of our very first season. A fresh new space where
 community, creativity, and locally grown goodness come together!
 Starting this September 6th, join us once a Month from 10 am to 2 pm at
 Railroad Park across the street from the Public Library in Downtown Haines City.

Please Pick One



Tent

A 10x10 tent with weights



Food Truck

A truck/trailer to be in specific parking lot



Table

Under Gazebo

★ Season Schedule & Themes ★

PLEASE INITIAL NEXT TO THE DATE/S YOU WANT AN INVOICE FOR

<input type="checkbox"/>	Sept 6,	New Season New Start 	Celebrate the start of farmer market with a fall harvest with fresh produce, baked goods and amazing crafts.
<input type="checkbox"/>	Oct 4,	 Harvest Moon 5:30-8:30p Night Market 	Pumpkin photo set up, warm cider, and spooky crafts. Trick and treating
<input type="checkbox"/>	Nov 8,	Thankful Market 	Fall decorations, handmade gifts, and food/gift drive and gratitude wall.
<input type="checkbox"/>	Dec 13	Twinkle  5:30-8:30p Night Market	Holiday lights & decorations, Holiday Gifts, Christmas music, and Santa photos.
<input type="checkbox"/>	Jan 3,	Fresh Start Market 	Local vendors, farm-fresh goods, Beautiful plants and much more.
<input type="checkbox"/>	Feb 7,	Sweetheart Market 	Romantic gifts, love-themed crafts, and some yummy eats.
<input type="checkbox"/>	Mar 7,	Bloom & Grow Spring Market 	Celebrate St.Patty's early with our awesome vendors, great eats and much more
<input type="checkbox"/>	Apr 4,	Reduce, Reuse, Recycle 	Earth Month celebration with many vendors, upcycled art, and garden fun.

NOTE: Night Market Vendors Bring Your own Light Source
 (ie Power source, Lights,ect)

PLEASE CONTACT US IF YOU HAVE ANY QUESTIONS

📍 Location: Railroad Park
 502 E Main St.
 Haines City, Fl. 33844

 Every Month 1st Saturday from Sept. – April

 Time: 10 am – 2 pm (Night markets 5:30-8:30)

Follow us on Instagram @JEmarketsevents for updates, vendor spotlights, and Monthly event details.
 We can't wait to grow something beautiful with you!